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| Minutes of Group OGMHeld on Wednesday 5th Oct 2022 at 11.00m – In person and via Zoom |
| Present: | Adrian Aikman - Luddon Andy Manson - I&H Brown Alan Kirkwood - George Leslie Andy Rycroft - W H Malcolm Kerwin Stephen - R J McLeod (virtual) Billy Baxter – CITBGrahame Barn - CECA Scotland Bart De Lombaerde - Meadowhill Accounts, Jenny MacIver & Teri Urquhart – Eastwick PartnershipAlan Gaw – Kelburne Const (virtual) |
| Apologies:  | Barry Robertson - KN GroupLauren Pratt - KilmacScott Harvey – MacKenzie ConstructionShamila Suvarna - BinniesJennifer Young – Global Infrastructure  |
| 1 | **Welcome & Apologies**  |
|  | Adrian Aikman - Chairman welcomed everyone to the group OGM. Adrian noted there would be a change to the running order. |
| 2 | **Previous Minutes & Action Points**  |
|  | The previous minutes were discussed and approved and no action points detailed. |
| 3 | **CECA Update** |
|  | Grahame presented information to the group on the new CECA Academy and the work that is being carried out to pilot a new Civil Engineering Operative National Progression Award (NPA). This will deliver 18 pre apprenticeship placements at 3 colleges in Scotland over a 6month period from August 2023. Grahame also presented the forecast projected spend for the civil engineering sector by government and major clients.A survey is being carried out by CECA Scotland on current and future new entrant requirements for all areas of Scotland. Initial results highlight a huge demand for new entrants at operative level.Above presentation is available on our website link [here](https://scottishcivilstraining.co.uk/ceca-sccotland-industry-overview-for-sctg-ogm-oct-2022/)  |
| 4 | **Accounts Report** |
|  | No report was submitted/discussed as a VAT issues have arisen concerning the Employer Network Project and need to be resolved before any further action is taken. |
| 5 | **Group Training Officer Report** |
| \* | Teri presented the GTO report and noted that training days have continued at a high level, copy report attached. |
| 6  | **Employer Network Project – Grant Back** |
| Teri gave a brief outline of the CITB Employer Network project and detailed the funding that is available for training and development - information on [our website.](https://scottishcivilstraining.co.uk/employer-network/) In Brief: We have been given a substantial amount of funding from CITB to run a pilot project (180k +) to spend in the Civils Sector and the Highland area. CITB registered Companies and their supply chain can train through us at our already discounted rates, but the project allows us to pay companies their CITB short duration grant or equivalent directly without companies having to make any claim to CITB. In Scope Companies involved in the pilot with over 25 employees will receive 50% of the course cost / companies 25 and under will receive 75% of course costs under this pilot. Your SCTG committee have chosen some priority courses to be included in the pilot as below: New Roads & Streetworks / EUSR / National Water Hygiene & DOMS /Temporary Works / Levelling & Setting Out /Site Safety Plus /Some plant courses – e.g. Appointed Persons The project has received an enquiry re HGV training from an employer in the Highlands,  Committee asked GTO’s to refer to CITB due to recent info from EN project management  re scope.  |
| 7 CITB & Grant Update |
| Billy Baxter provided an update from CITB – this has been uploaded to our website – please [click here](https://scottishcivilstraining.co.uk/news-events/). Jenny updated the group on the new CITB Plant Grant changes that take effect from January 2023. If this is of interest to any of our members we recommend that you visit our website and download the [CITB presentation](https://scottishcivilstraining.co.uk/changes-to-citb-plant-grants-from-jan-2023/) |
| 8 Any Other Business & Date of Next Meeting |
| 1. JM Informed the group that the Civil Engineering Operative Apprenticeship redevelopment is on hold until the Civil Engineering Operative NPA pre apprenticeship for CECA Training Academy has been developed and agreed with industry.
2. AA asked if members wish to include any agenda items and ideas for an interesting speaker for next year’s AGM who would attract a good turnout of members.

Next full group meeting will be the AGM in Glasgow on Thursday 30th March 2023 – the same date as the CECA Annual Dinner and Awards event. |
|  9 Action Points |
| 1. Ideas for a speaker for the AGM who would attract members to attend and items for the agenda. All
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